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 durhamhousingauthority.org

A Commitment to Quality Living

ELIGIBILITY SCREENING REQUIREMENTS

Photo Identification	Proof of Social Security Number	Proof of Age	Proof of Selection Preference	Proof of Income
<ul style="list-style-type: none"> ◆ Valid driver's license ◆ Valid state photo ID card ◆ Valid passport ◆ US Military ID card <p>Note: All household members age 18 and older will need to present valid ID.</p>	<ul style="list-style-type: none"> ◆ Original Social Security Card <i>(no copies will be accepted.)</i> <p>Note: Each household member must submit a Social Security card.</p>	<ul style="list-style-type: none"> ◆ Original Birth Certificate ◆ Certified Birth Certificate <p>Note: No copies will be accepted. Each household member must have a birth certificate. Please contact the N. C. Vital Records Unit of the Register of Deeds in the county where the child was born if you do not have an original or certified birth certificate.</p>	<ul style="list-style-type: none"> ◆ Proof of the number of hours working per week ◆ Proof of participation in an accredited educational and training program ◆ Proof of disability ◆ Proof of DHA Relocation ◆ Proof of City of Durham Relocation ◆ Completed Homeless Veteran Authorization Form and Self-Statement Certification ◆ Proof of paying more than 50% of income in Rent and utilities 	<ul style="list-style-type: none"> ◆ Paystubs ◆ Letter from employer on company letterhead ◆ Self-employed affidavit ◆ Child support printout ◆ Social Security benefits letter ◆ Unemployment Compensation ◆ Pension ◆ Alimony ◆ Public assistance – TANF/Work First ◆ Stocks ◆ Bonds ◆ Trusts ◆ Other investments ◆ Life insurance policy
Proof of Citizenship				
Citizen	Non-Citizen			
U. S. birth certificate or U. S. consular report of birth U. S. passport Certificate of Naturalization Certificate of Citizenship	If you are not a U. S. citizen, Social Security will ask to see your current U. S. immigration documents. Acceptable documents include your Form 1-551 (includes machine-readable immigrant visa with your unexpired foreign passport), 1-94 with your unexpired foreign passport; or Work permit card from the Department of Homeland Security (1-766 or 1-688B).			

In order to be considered for admission to Public Housing or the Housing Choice Voucher Program, an applicant **must**, at a minimum, submit the items above upon request at the time of prescreening for eligibility. The omission of any of these items may cause a delay in processing or a denial of eligibility.