MINUTES OF SPECIAL MEETING
HOUSING AUTHORITY OF THE CITY OF DURHAM
330 EAST MAIN STREET
DURHAM, NORTH CAROLINA
January 3, 2017

AGENDA ITEM I
Call to Order

The special meeting was called to order by the Chair, Daniel C. Hudgins, at 5:30 p.m.

Present:
Daniel C. Hudgins, Chair
George K. Quick, Vice Chair
Robert “Bo” Glenn
Gloria M. Nottingham
Thomas M. Niemann (via phone)

Absent:
Larry D. Yon, II (Excused)
Steve Schewel (Excused)
Barbara F. Lofton

Staff Present:
Anthony Scott, CEO
Jonathan Blum
Elvert Dorsey
Denita Johnson
Zelda Everson

Also Present:
Eric Pristell, Attorney, The Banks Law Firm

Board Meeting was called into session at 5:30PM

AGENDA ITEM II
Public Hearing(s)

ACTION 1: General Comments from the Public
There was none.

AGENDA ITEM III
Changes to the Agenda
There was none.

AGENDA ITEM IV
General Business Action Items
There was none.

AGENDA ITEM VI
Consent Agenda Action (Items)

ACTION 1:

RESOLUTION NO. 3465

RESOLUTION APPROVING FY2017 COMPREHENSIVE OPERATING BUDGET
AGENDA ITEM IX

There was none.

CLOSED SESSION

AGENDA ITEM VIII

 Motion: Commissioner Quick; Seconded: Commissioner Green; Approved: Kumulyo

Appointed: Kumulyo

 motion: Commissioner Quick; Seconded: Commissioner Green

Done this 3rd day of January 2017.

7. That this resolution shall take effect January 4, 2017.

Resolution - Approving Operating Budger:

6. That the Chairman is authorized to execute Form HUD-2574 (PHA Board

2017)

5. That any Operating Funds Encumbered as of December 31, 2016 or otherwise

designated, but not re-encumbered for the fiscal year ending December 31,

4. That any change in the budgeted expenditures or revenues which results in change

the overall budget amount in any specific fund budget may be made only by the

3. That the Board of Commissioners may authorize the transfer of funds between the

2. That the Chief Executive Officer of this department may authorize the transfer of the

1. That the budgets as presented in the Operating Budget document are approved for

follows:

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners finds as

WHEREAS the proposed expenditures are estimated to be available during the fiscal year to

WHEREAS the proposed annual budget reflects operating revenues and operating

2017 and ending December 31, 2017; and

Budget for the Housing Authority of the City of Dunham for the year beginning January 1,
MINUTES OF REGULAR MEETING
HOUSING AUTHORITY OF THE CITY OF DURHAM
330 EAST MAIN STREET
DURHAM, NORTH CAROLINA
January 25, 2017

AGENDA ITEM I
Call to Order

The regular meeting was called to order by the Chair, Daniel C. Hudgins at 5:35 pm.

Present:
   Daniel C. Hudgins, Chair
   George K. Quick, Vice Chair
   Robert “Bo” Glenn
   Barbara F. Lofton
   Thomas M. Niemann
   Gloria M. Nottingham
   Steve Schewel

Absent:
   Larry D. Yon, II

Staff Present:
   Anthony Scott, CEO
   Meredith J. Daye
   Jonathan Blum
   Charles Lyon
   Sabrina Sinegal
   Denita Johnson
   Pamela Davis
   Zelda Everson

Also Present:
   Eric Pristell, Attorney, The Banks Law Firm
   Ted Edwards, Attorney, The Banks Law Firm

A quorum was present and the meeting was called into session at 5:35 pm.

AGENDA ITEM II
Public Hearing(s)

ACTION 1: General Comments from the Public
There was none.

AGENDA ITEM III
Changes to the Agenda

AGENDA ITEM IV
General Business Action Items

ACTION 1: Approval of Minutes Board of Commissioners Special Meeting Held on January 3, 2017

Motion: Commissioner Quick; Seconded: Commissioner Nottingham; Approved: Unanimously

ACTION 2: Approval of Minutes Board of Commissioners Regular Meeting Held on December 21, 2016
Commissioners’ Hudgins and Quick expressed concerns about the reserve funds, and if it was prudent to continue dipping into the reserves to cover shortfall expenses. Mr. Scott advised that DHA has reserves that are available, thus allowing the agency to keep their target utilization at 2791 until the end of 2017. Commissioner Glenn inquired about voucher holders’ inability to find units. Ms. Johnson advised she planned to further investigate by following up with vouchers holders to get their feedback about challenges they are encountering. Commissioner Glenn asked if the vouchers could be shifted between the inventory voucher categories. Mr. Scott advised the vouchers are restricted by their respective programs. Ms. Johnson plans to provide further definition and guidelines about the various voucher programs in her next report to the board and the referral agencies she has reached out to.

Steve Schewel, City Council liaison, expressed his appreciation of the new report format and queried how the project based vouchers allotted for City of Durham’s will impact DHA’s utilization baseline numbers. Ms. Johnson confirmed the positive impact would be in the reduction of the Tenant-Based Voucher baseline numbers. Further stating her department has begun planning for eligibility sessions beginning February 9th which is normally a thirty day process. Ms. Johnson also explained the 200 Voucher Utilization Variance in the report is the difference of the current baseline and December 2016’s utilization rate.

**Development Committee Report**

- The Director of Development, Meredith J. Daye, advised the board of confirmation received for the successful submission of the Club Boulevard preliminary 9% tax credit application by the deadline of noon on January 20, 2017. With the expectation that DHA will score a site score of at least sixty, as a threshold to move on to the next phase of the application process. Due diligence is being done to complete items to submit with the full application which is due in May 2017. Commissioner Niemann recommended approval to accept the self-explanatory minutes submitted by the committee.

**Motion to approve the Development Committee Report: Commissioner Quick; Seconded: Commissioner Niemann; Approved: Unanimously**

**Finance Committee Report**

- Commissioner Glenn sought further clarity on the 2017 budget report (page 54 of board packet) with regard to the OIG outstanding audit. The commissioner expressed an interest in DHA documenting in the finance report its compliance of monitoring its expenses to HUD.
- Commissioner Quick acknowledged the attendance of new committee member, David Boyd, Director of Finance, a designee by the City of Durham, to the Finance Committee meeting on December 14th and noted he would be a positive influence for the committee.

**Motion to approve the Finance Committee Report: Commissioner Quick; Seconded: Commissioner Nottingham; Approved: Unanimously**

**Resident Services**

- Commissioner Hudgins recommended an approval to accept the minutes as submitted by the committee.

**Motion: Commissioner Nottingham; Seconded: Commissioner Lofton; Approved: Unanimously**

**AGENDA ITEM VI**

Resolutions for Approval
APPROVED: Lunnmonsky

Motion: Commissioner Nettleton Seconded: Commissioner Richgland

Done this 25th day of January, 2017.

This resolution shall take effect immediately.

31, 2016 for the period beginning December 1, 2016 and ending December
the amount of $1,431,916.00 for the building of additional affordable housing in
the County. The fees are subject to the issuance of building permits. The
Homeowner Assistance of the City of Denver also approved the work of the
resolution for the Board of Commissioners of the
NOW, THEREFORE, BE IT RESOLVED

WHEREAS the regulation of the L.S. Department of Housing and Urban Development
amount owed, and
WHEREAS the property management has notified each former resident of the
excess all 31 of deposits to collect monies owed from former residents, and
WHEREAS the Housing Authority of the City of Denver was determined that this

RESOLUTION NO. 467

APPROVED: Lunnmonsky

Motion: Commissioner Nettleton Seconded: Commissioner Quick

Done this 25th day of January, 2017.

This resolution shall take effect immediately.

31, 2016 for the period beginning November 1, 2016 and ending November
the amount of $1,432,192.00 for the building of additional affordable housing in
the County. The fees are subject to the issuance of building permits. The
Homeowner Assistance of the City of Denver also approved the work of the
resolution for the Board of Commissioners of the
NOW, THEREFORE, BE IT RESOLVED

WHEREAS the regulation of the L.S. Department of Housing and Urban Development
amount owed, and
WHEREAS the property management has notified each former resident of the
excess all 31 of deposits to collect monies owed from former residents, and
WHEREAS the Housing Authority of the City of Denver was determined that this

RESOLUTION NO. 467
AGENDA ITEM VIII
Information Items

Special and Regular Meeting Minutes for Edgemont Elms Housing, Inc. and Learning Assistance Inc. from January 3, 2017 and December 21, 2016, respectively, were reviewed for informational purposes only. The minutes will be listed as an Agenda item at a forthcoming Annual meeting, designated by the Secretary and Board of Commissioner’s Chair, to be approved.

Eric Pristell, legal counsel from The Banks Law Firm, reminded the board of their requirement to complete the Annual Conflict of Interest Certification and they could be submitted to him or returned at the February board meeting. Mr. Pristell also answered a question, about the videotaping the board meetings and posting them online as legally permissible, posed by Commissioner Glenn at the December board meeting.

Mr. Pristell also acknowledged Mr. Ted Edwards, legal counsel from The Banks Law Firm, was present to answer any questions Commissioner Glenn may have regarding the Morris case.

Commissioner Hudgins recommended a motion to go into a recess at 6:16pm.

Motion: Commissioner Nottingham; Seconded: Commissioner Quick; Approved: Unanimously

AGENDA ITEM IX

Closed Session
Commissioner Hudgins recommended a motion to go into closed session at 6:20pm.

Motion: Commissioner Niemann; Seconded: Commissioner Quick; Approved: Unanimously

The board consulted with legal counsel to discuss pending litigation matters. No action taken.

AGENDA ITEM X

Adjournment

Meeting was adjourned at 7:19pm.

Motion to adjourn: Commissioner Hudgins; Seconded: Commissioner Niemann; Approved: Unanimously

[Signature]
Chair

(SEAL)

Secretary
MINUTES OF REGULAR MEETING
HOUSING AUTHORITY OF THE CITY OF DURHAM
JJ Henderson, 807 S. DUKE ST.
DURHAM, NORTH CAROLINA
February 22, 2017

AGENDA ITEM I
Call to Order

The regular meeting was called to order by the Chair, Daniel C. Hudgins at 5:30 pm.

Present:
Daniel C. Hudgins, Chair
George K. Quick, Vice Chair
Robert "Bo" Glenn
Thomas M. Niemann
Gloria M. Nottingham
Steve Schewel
Larry D. Yon, II

Absent:
Barbara F. Lofton (excused)

Staff Present:
Anthony Scott, CEO
Meredith J. Daye
Jonathan Blum
Elvert Dorsey
Charles Lyon
Sabrina Sinegal
Denita Johnson
Pamela Davis
William Bryant
Zelda Everson

Also Present:
Eric Pristell, Attorney, The Banks Law Firm
Nicole Barbour Wilson, Attorney, The Banks Law Firm
Stephanie Poley, Attorney, CSH Law
Dan Hartzog, Attorney, CSH Law
Rachel Riley, The Herald Sun

A quorum was present and the meeting was called into session at 5:35pm.

AGENDA ITEM II
Public Hearing(s)

ACTION 1: General Comments from the Public

1. Betty Strudwick Sampson (family member of voucher holder) addressed the board about the run around she felt she was receiving about her brother, Terry Strudwick, receiving a voucher after the passing of her mother, Louvenia White, head of household. Ms. White started the process to add Mr. Strudwick to her lease prior to her death, however, there was an oversight of paperwork processing and a voucher wasn’t issued. Ms. Sampson expressed her frustrations of not being able to receive follow up information after several phone calls and receiving bad customer service. Mr. Scott advised he would follow up on Mr. Strudwick’s voucher status.

2. Sharon Blandshaw (former S8 resident – 2011) addressed the board about not being able to reapply for a Section 8 voucher because she says she is erroneously owes DHA $50,648.00. She says because she had a learning disability she did not understand the application and other forms she was signed and inadvertently received an amount of housing assistance she wasn’t entitled to. She advised that
AGENDA ITEM VI

Business Reports

AGENDA ITEM VII

 noted that the Planning Commission had recommended that the Board consider an amendment to the Planning Commission’s Report and a motion to hold a public hearing on the Planning Commission’s Report be made and seconded. The motion was carried. The Planning Commission’s Report was then adopted.

AGENDA ITEM VIII

Communication Action Items

AGENDA ITEM IX

The Board adopted a resolution approving the purchase of a new office building for the Planning Department, located at 123 Main Street, at a cost of $1,200,000. The resolution was voted on and approved by a majority vote. The Board also approved the purchase of new office furniture for the Planning Department, at a cost of $50,000.

AGENDA ITEM X

The Board approved the purchase of new office equipment, including a new computer system, at a cost of $20,000. The purchase was made to improve the efficiency of the Planning Department.

AGENDA ITEM XI

The Board approved the purchase of new office supplies, at a cost of $1,500. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XII

The Board approved the purchase of new office furniture, at a cost of $15,000. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XIII

The Board approved the purchase of new office equipment, including a new computer system, at a cost of $20,000. The purchase was made to improve the efficiency of the Planning Department.

AGENDA ITEM XIV

The Board approved the purchase of new office supplies, at a cost of $1,500. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XV

The Board approved the purchase of new office furniture, at a cost of $15,000. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XVI

The Board approved the purchase of new office equipment, including a new computer system, at a cost of $20,000. The purchase was made to improve the efficiency of the Planning Department.

AGENDA ITEM XVII

The Board approved the purchase of new office supplies, at a cost of $1,500. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XVIII

The Board approved the purchase of new office furniture, at a cost of $15,000. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XIX

The Board approved the purchase of new office equipment, including a new computer system, at a cost of $20,000. The purchase was made to improve the efficiency of the Planning Department.

AGENDA ITEM XX

The Board approved the purchase of new office supplies, at a cost of $1,500. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XXI

The Board approved the purchase of new office furniture, at a cost of $15,000. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XXII

The Board approved the purchase of new office equipment, including a new computer system, at a cost of $20,000. The purchase was made to improve the efficiency of the Planning Department.

AGENDA ITEM XXIII

The Board approved the purchase of new office supplies, at a cost of $1,500. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XXIV

The Board approved the purchase of new office furniture, at a cost of $15,000. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XXV

The Board approved the purchase of new office equipment, including a new computer system, at a cost of $20,000. The purchase was made to improve the efficiency of the Planning Department.

AGENDA ITEM XXVI

The Board approved the purchase of new office supplies, at a cost of $1,500. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XXVII

The Board approved the purchase of new office furniture, at a cost of $15,000. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XXVIII

The Board approved the purchase of new office equipment, including a new computer system, at a cost of $20,000. The purchase was made to improve the efficiency of the Planning Department.

AGENDA ITEM XXIX

The Board approved the purchase of new office supplies, at a cost of $1,500. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XXX

The Board approved the purchase of new office furniture, at a cost of $15,000. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XXXI

The Board approved the purchase of new office equipment, including a new computer system, at a cost of $20,000. The purchase was made to improve the efficiency of the Planning Department.

AGENDA ITEM XXXII

The Board approved the purchase of new office supplies, at a cost of $1,500. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XXXIII

The Board approved the purchase of new office furniture, at a cost of $15,000. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XXXIV

The Board approved the purchase of new office equipment, including a new computer system, at a cost of $20,000. The purchase was made to improve the efficiency of the Planning Department.

AGENDA ITEM XXXV

The Board approved the purchase of new office supplies, at a cost of $1,500. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XXXVI

The Board approved the purchase of new office furniture, at a cost of $15,000. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XXXVII

The Board approved the purchase of new office equipment, including a new computer system, at a cost of $20,000. The purchase was made to improve the efficiency of the Planning Department.

AGENDA ITEM XXXVIII

The Board approved the purchase of new office supplies, at a cost of $1,500. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XXXIX

The Board approved the purchase of new office furniture, at a cost of $15,000. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XL

The Board approved the purchase of new office equipment, including a new computer system, at a cost of $20,000. The purchase was made to improve the efficiency of the Planning Department.

AGENDA ITEM XLI

The Board approved the purchase of new office supplies, at a cost of $1,500. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XLII

The Board approved the purchase of new office furniture, at a cost of $15,000. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XLIII

The Board approved the purchase of new office equipment, including a new computer system, at a cost of $20,000. The purchase was made to improve the efficiency of the Planning Department.

AGENDA ITEM XLIV

The Board approved the purchase of new office supplies, at a cost of $1,500. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XLV

The Board approved the purchase of new office furniture, at a cost of $15,000. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XLVI

The Board approved the purchase of new office equipment, including a new computer system, at a cost of $20,000. The purchase was made to improve the efficiency of the Planning Department.

AGENDA ITEM XLVII

The Board approved the purchase of new office supplies, at a cost of $1,500. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XLVIII

The Board approved the purchase of new office furniture, at a cost of $15,000. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM XLIX

The Board approved the purchase of new office equipment, including a new computer system, at a cost of $20,000. The purchase was made to improve the efficiency of the Planning Department.

AGENDA ITEM L

The Board approved the purchase of new office supplies, at a cost of $1,500. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM LI

The Board approved the purchase of new office furniture, at a cost of $15,000. The purchase was made to meet the needs of the Planning Department.

AGENDA ITEM LII

The Board approved the purchase of new office equipment, including a new computer system, at a cost of $20,000. The purchase was made to improve the efficiency of the Planning Department.

AGENDA ITEM LIII

The Board approved the purchase of new office supplies, at a cost of $1,500. The purchase was made to meet the needs of the Planning Department.
Ms. Johnson identified the five Targeted Funding Programs as The HUD Veterans Affairs Supportive Housing (VASH) program, which receives referrals from Veterans Affairs; Near Elderly and Disabled (NED), designated vouchers for applicants who meet the criteria and coded as near elderly or disabled; Family Unification Program (FUP) vouchers are provided to families with a child/children in out-of-home care or youth aging-out of the foster care system; Housing Opportunities for Persons with AIDS (HOPWA) is the only federally funded program designed to meet the needs of people living with HIV/AIDS and their families. The Durham Housing Authority is in collaboration with the City of Durham (grantee) to deliver this program and receives referrals from Durham County Social Services Department. Shelter Plus Care, whose grant year ends September 30, 2017, is a collaboration with Alliance Behavior Healthcare. Alliance Behavior Healthcare refers its hard-to-serve homeless and disabled applicants directly to DHA.

- Commissioner Hudgins inquired if there will be another grant after the grant year ends. Ms. Johnson advised the subsidy would convert to tenant based vouchers after the grant period ends.

Ms. Johnson gave an HCVP Report update on project-based subsidy for Veranda at Whitted School. It was noted fifty four of seventy-two applicants attended a briefing and explanation of project-based subsidy on February 9, 2017. A subsequent session will be scheduled for February 27, 2017 for individual who met the criteria.

- Ms. Johnson reported to Commissioner Quick the total number of slots allotted to DHA were fifty and informed the expected opening date was March 15, 2017. Councilman Schewel commended the new report format and inquired from which source would the vouchers come and was advised Project-Based. Commissioner Niemann asked the total number of apartments at Whitted School, the point when the leasing process was relinquished to the developers and if there were any issues private developers had with how DHA facilitates the leasing process. It was clarified the total number of apartments are seventy-nine, managed by Integral and DHA conducts a pre-screening of applicants for the fifty units and refers them to the developer’s management for background and further screenings. Councilman Schewel commented the apartments were beautiful and believed once tenants moved into them they wouldn’t want to move out.

Rent Reasonable Review was defined by Ms. Johnson as a HUD regulation to assure rent charged for assisted units does not exceed the rent charged for comparable unassisted units in the same market area. The board was informed that HUD selected DHA to participate in a remote Rent Reasonable Review and on February 3, 2017 the agency provided copies of its policy, procedure, forms, database criteria and processes used to determine rent. Ms. Johnson advised Commissioner Hudgins DHA could anticipate getting feedback from HUD’s reviewer in approximately two weeks.

The board was made aware that McCright & Associates advised DHA on February 2, 2017 of its decision to cancel its contract on February 10, 2017. Due to the timing of the cancellation notice a backlog of initial move-in and move-out inspections have been created. Currently, in-house inspectors are handling the backlog until another vendor is selected.

- Commissioner Glenn asked if there is a system in place to notify landlords of delays or problems with inspections and Ms. Johnson responded that she would look into putting something in place. Commissioner Quick inquired to the number of vendors that put a bid in for the contract and could DHA go to the second lowest bidder under these circumstances. Mr. Scott responded three vendors submitted bids and according to Procurement policies it could not go to the second lowest bidder.

**Development Committee Report**

- The Board of Commissioners did not have any additional questions after reviewing the Development Committee report submitted by Director of Development, Meredith J. Daye.
NOW THEREFORE, BE IT RESOLVED by the Housing Authority of the City of

WHEREAS, the Board of Commissioners does find that the Amendment is a

"Amendment",

WHEREAS, said Amendment is described in Exhibit A to this Resolution (the

Amendments",'

WHEREAS, the Administrative Plan is adopted by and is the Administrative Plan to carry out the

WHEREAS, the Administrative Plan conforms the policies of the HCV Program,

WHEREAS, the Housing Choice Voucher Administrative Plan

RESOLUTION AUTHORIZING AN AMENDMENT TO THE

HOUSING AUTHORITY OF THE CITY OF OMAHA

RESOLUTION NO. 46869

ACCORDINGLY, IT ISResolved that the

WHEREAS the Housing Authority of the City of Omaha

RESOLUTION NO. 46869

ACCORDINGLY, IT ISResolved that the
RESOLUTION NO. 3470

RESOLUTION AUTHORIZING SUBMISSION OF THE DURHAM HOUSING AUTHORITY'S SECTION EIGHT MANAGEMENT ASSESSMENT PROGRAM SELF-CERTIFICATION TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

WHEREAS, on October 13, 1998, the U.S. Department of Housing and Urban Development established the Section Eight Management Assessment Program to objectively measure a public housing agency’s performance standards in key Section Eight tenant-based program areas; and

WHEREAS, the U.S. Department of Housing and Urban Development has established 14 performance indicators that address key areas in the management of the Housing Choice Voucher program; and

WHEREAS, 24 CFR 985.101 requires a housing authority administering a Housing Choice Voucher tenant-based assistance program to submit annually a Section Eight Management Assessment Program certification within 60 days after the end of its fiscal year; and

WHEREAS, the Section Eight Management Assessment Program certification is due to the U.S. Department of Housing and Urban Development by March 1, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Durham, as follows:

1. That the Chief Executive Officer or his designee is hereby authorized and directed to prepare a Section Eight Management Assessment Program certification attesting that there is no evidence to indicate seriously deficient performance in the operation of the Housing Authority’s, Housing Choice Voucher Program; and

2. That the Chief Executive Officer or his designee are hereby authorized to electronically transmit said certification on behalf of the Housing Authority of the City of Durham.

3. This resolution shall take effect immediately.

Done this 22nd day of February 2017.

Motion: Commissioner Glenn; Seconded: Commissioner Quick;
Approved: Unanimously

AGENDA ITEM VIII
Information Items
None

Commissioner Hudgins recommended a motion to go into a recess at 6:36pm.

Motion: Commissioner Hudgins; Seconded: Commissioner Nottingham; Approved: Unanimously

Commissioner Hudgins recommended a motion to come out of recess at 6:38pm.

Motion: Commissioner Glenn; Seconded: Commissioner Niemann; Approved: Unanimously

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Approved: Chambers

Motion to adjourn: Commissioner Northfightam; Seconded: Commissioner Glenn

Meeting was adjourned at 7:35 pm.

Adjournment

AGENDA ITEM X

The Board concluded with legal counsel to discuss pending litigation matters with regard.

Approved: Chambers

Motion: Commissioner Quick; Seconded: Commissioner Northfightam

Commissioner Hughes recommended a motion to go into closed session at 6:40 pm.

Closed Session

AGENDA ITEM IX

(Seal)