

**MINUTES OF THE REGULAR MEETING  
LEARNING ASSISTANCE, INC.  
330 EAST MAIN STREET  
DURHAM, NORTH CAROLINA  
January 24, 2018**

**AGENDA ITEM I**

Call to Order

Present:

Daniel C. Hudgins  
Robert "Bo" Glenn  
George K. Quick  
Gloria Nottingham  
Patrice Y. Nelson  
Jillian Johnson, City Council Liaison

Absent:

Thomas M. Niemann

Conference:

Larry Yon, II

Staff Present:

Anthony Scott, CEO  
Barbara Newman  
Sabrina Sinegal  
Meredith Daye  
Elvert Dorsey  
Pamela Davis  
Denita Johnson  
Lorraine Erhunmwunsee  
Charles Lyons  
Ashanti Brown  
Doris Jackson

Also Present:

Eric Pristell, Attorney, The Banks Law Firm

The Regular Meeting was called to order by the Chair, Gloria M. Nottingham.

A quorum was present and the meeting was called into session at 6:34 p.m.

**AGENDA ITEM II – PUBLIC HEARING(S)**

- General Comments from the Public  
There were none.

**AGENDA ITEM III – CHANGES TO THE AGENDA**

- There were none.

**AGENDA ITEM IV – APPROVAL OF MINUTES BOARD OF COMMISSIONERS  
REGULAR MEETINGS HELD ON October 26, 2017**

**Motion: Commissioner Glenn; Seconded: Commissioner Quick;  
Approved: Unanimously**

**AGENDA ITEM V – PRESENTATIONS**

- There were none.

#### **AGENDA ITEM VI – BUSINESS REPORT**

- There were none.

#### **AGENDA ITEM VII – GENERAL BUSINESS ACTION ITEMS (COMMITTEE REPORTS)**

- The Quarterly Report was submitted by Elvert Dorsey.
  - Anthony Scott advised that the amount of the endowment grant was \$374,111.39. He said the interest that's earned on this each year is what is paid out.
  - Commissioner Patrice Nelson asked Elvert Dorsey, Director of Resident Services, to explain the carryover dollars that are shown on the report.
  - Mr. Dorsey responded that when the question came up with whether they had enough funds to take care of the scholarships that are active, that dollar amount is the last of the funds received in January 2016. What comes out of those funds are the scholarship and the small cost incurred from a finance perspective. They have not received any dollars since January 2017.
  - Based on additional conversation, the expected grant funding in 2018 is \$18,000 which comes from the 5% of total endowment. The report needs to include the expected \$18,000 for 2017. Goal is to receive what is due and get back on the quarterly distributions.
  - An inquiry was made by Chairman Hudgins based on the reduction in the number of students. Mr. Dorsey explained that some of the students were taking time off. The majority of students that they normally have for this period are non-traditional students (which are parents). Their numbers for high school students coming out of high school has been very low. If the students do not make an application for the funds, the funds are held. Staff is recruiting new students. Information is shared at the resident council meetings and through the Family Self-Sufficiency Program. Also, there is a reduction in student participation due to not having staff to do college tours, spend more individual time with youth, etc.
  - Commissioner Hudgins asked if the funds for this program have to be used for staff's support of this program or does it all have to be used for paying tuition for college. Mr. Dorsey said it was his understanding that the documentation states that the funds have to be used for scholarships for their programs. Mr. Scott added that he did not believe that the funds should be used in this way. We have to look at ways to get the word out regarding these scholarships.
- Commissioner Daniel Hudgins asked about the students currently in school. He thought it was one (1) at Strayer. He received an affirmative response.

#### **AGENDA ITEM VIII – RESOLUTIONS FOR APPROVAL**

- There were none.

#### **AGENDA ITEM IX – INFORMATION ITEMS**

- There were none.

**AGENDA ITEM X – CLOSED SESSION**

- There were none.

**AGENDA ITEM XI -- ADJOURNMENT**

The meeting was adjourned at 6:41 p.m.

**Motion to adjourn: Commissioner Glenn; Seconded: Commissioner Hudgins;  
Approved: Unanimously**

(SEAL)

  
Secretary

  
Chair